



## PATIENT REGISTRATION

### Patient Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Nickname \_\_\_\_\_ Birth date \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

PHONE: Cell \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_

Social Security Number \_\_\_\_\_

How would you prefer us to contact you? Home Work Cell Email Text

Marital Status: M S D Sep W // Employment: Full Part Retired

NAME OF PERSON RESPONSIBLE FOR PAYMENT \_\_\_\_\_

In case of emergency, please contact \_\_\_\_\_ Phone \_\_\_\_\_

### Primary Insurance

Policy Holder \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Holder's Social Security Number \_\_\_\_\_ Birth date \_\_\_\_\_

Employer \_\_\_\_\_ Address \_\_\_\_\_

Insurance Company \_\_\_\_\_

### Secondary Insurance

Policy Holder \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Holder's Social Security Number \_\_\_\_\_ Birth date \_\_\_\_\_

Employer \_\_\_\_\_ Address \_\_\_\_\_

Insurance Company \_\_\_\_\_

### Please Provide Your Dental Insurance Card and Dental Insurance Cards

How did you hear about our practice?

\_\_\_\_\_

Do you live in FL all year? YES NO

If not, what months are you here? \_\_\_\_\_

## MEDICAL HISTORY

Physician \_\_\_\_\_ Office Phone \_\_\_\_\_

Please explain any medical conditions, hospitalizations, or operations

\_\_\_\_\_

What is your preferred pharmacy? \_\_\_\_\_

Are you allergic to or have you had any reactions to

Aspirin      Penicillin      Codeine      Local Anesthesia

Acrylic      Metal      Latex

Other \_\_\_\_\_

**WOMEN**

Are you pregnant? YES NO

Are you nursing? YES NO

Have you used tobacco or controlled substances? Yes No

### Do you have or have you had any of the following?

	YES	NO		YES	NO		YES	NO
ADD / ADHD	<input type="checkbox"/>	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Liver Disease	<input type="checkbox"/>	<input type="checkbox"/>
AIDS/HIV	<input type="checkbox"/>	<input type="checkbox"/>	Emphysema/COPD	<input type="checkbox"/>	<input type="checkbox"/>	Radiation Therapy	<input type="checkbox"/>	<input type="checkbox"/>
Angina	<input type="checkbox"/>	<input type="checkbox"/>	Epilepsy/Seizures	<input type="checkbox"/>	<input type="checkbox"/>	Shingles	<input type="checkbox"/>	<input type="checkbox"/>
Alzheimer's /Dementia	<input type="checkbox"/>	<input type="checkbox"/>	Excessive Bleeding	<input type="checkbox"/>	<input type="checkbox"/>	Sinus Troubles / Allergies	<input type="checkbox"/>	<input type="checkbox"/>
Anxiety /Depression	<input type="checkbox"/>	<input type="checkbox"/>	Heart Attack /Troubles	<input type="checkbox"/>	<input type="checkbox"/>	Stomach intestinal Problems	<input type="checkbox"/>	<input type="checkbox"/>
Arthritis	<input type="checkbox"/>	<input type="checkbox"/>	Heart Pace Maker	<input type="checkbox"/>	<input type="checkbox"/>	Thyroid Problems	<input type="checkbox"/>	<input type="checkbox"/>
Artificial Heart Valve	<input type="checkbox"/>	<input type="checkbox"/>	Hemophilia	<input type="checkbox"/>	<input type="checkbox"/>	Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>
Artificial Joints	<input type="checkbox"/>	<input type="checkbox"/>	Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	Tumors	<input type="checkbox"/>	<input type="checkbox"/>
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	High Blood Pressure	<input type="checkbox"/>	<input type="checkbox"/>	Ulcers	<input type="checkbox"/>	<input type="checkbox"/>
Cancer	<input type="checkbox"/>	<input type="checkbox"/>	Kidney Disease	<input type="checkbox"/>	<input type="checkbox"/>			
Congenital Heart Disorder	<input type="checkbox"/>	<input type="checkbox"/>	Leukemia	<input type="checkbox"/>	<input type="checkbox"/>			

**Please list any medications you are taking.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or to the patient's) health. It is my responsibility to inform the dental office of any changes in medical status.*

Signature of Patient / Parent / Guardian

Date

## DENTAL HISTORY

Name of Previous Dentist \_\_\_\_\_

Date of Last Exam \_\_\_\_\_

	YES	NO
Are you experiencing any pain?	<input type="checkbox"/>	<input type="checkbox"/>
What causes the pain? _____		
Are your teeth sensitive?	<input type="checkbox"/>	<input type="checkbox"/>
If so, to what? _____		
Do your gums bleed while brushing or flossing?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any sores or lumps in or near your mouth?	<input type="checkbox"/>	<input type="checkbox"/>
Where? _____		
Do you wear dentures or partials?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had any trouble with your jaw?	<input type="checkbox"/>	<input type="checkbox"/>
If so, what? _____		
Do you clench or grind your teeth?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had difficult extractions?	<input type="checkbox"/>	<input type="checkbox"/>
What happened? _____		
Do you like your smile?	<input type="checkbox"/>	<input type="checkbox"/>
If not, why? _____		

### Consent for shared Information with your dentist back home

We understand that Snow Birds and Visitors to Fort Myers Beach have dentists back home. If you wish, we will make every effort to communicate with your dentist to share x-rays and other information pertinent to your care.

I \_\_\_\_\_ give Dr. Nancy Bouchard permission to

(Print Name)

- Send x-rays and other dental information regarding my care to
- Request x-rays and other pertinent dental information from

\_\_\_\_\_  
Dentist

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please initial each section and sign at the end.*

\_\_\_\_\_ **Consent for Dental Treatment**

I authorize the dental professionals (dentists, hygienists, and assistants at Smiles With Care to provide dental treatment for me and my dependents. I understand that dental treatment has some risks and that there are no guarantees regarding the results of treatment. Should complications occur, I understand that other procedures may be necessary. I understand that there are often alternative treatments available.

\_\_\_\_\_ **Insurance**

We participate with numerous insurance plans and will comply with all insurance regulations. It is important to understand that insurance is designed to reduce your cost; not to eliminate fees. Insured patients must read their policies carefully to become familiar with its benefits and limitations. Should your insurance require a pre-authorization prior to treatment, please advise us. You are ultimately responsible for the full amount of your bill regardless of your insurance coverage.

\_\_\_\_\_ **Payment**

**I accept full financial responsibility for me and my dependents.**

An estimate of your financial portion will be collected at the time of service. For your convenience we accept cash, checks, Visa, MasterCard, Discover, and Care Credit.

\_\_\_\_\_ **Returned Checks**

Any checks returned are subject to a \$25 fee. Immediate remittance in the form of cash, money order, or certified funds is expected.

\_\_\_\_\_ **Overdue Accounts**

Overdue accounts more than 60 days will incur late fees at 24% per year. If the account is not cleared within 90 days, the account will be turned over to our collections service, and you will be responsible for all fees charged by the collection agency.

\_\_\_\_\_ **Assignment of Insurance Benefits**

I assign to Dr. Nancy E Bouchard, DDS all benefits/payments for dental services rendered to me and/or my dependents

\_\_\_\_\_ **Missed Appointments**

There will be a fee for failed and cancelled appointments without 24 hours prior notice.

Missed appointment fees are

\$25 per half hour for hygiene appointments

\$50 per half hour for dental appointments

**Authorization for Disclosure of Health Information**

I hereby give my permission for the use of my dental information for purposes of

\_\_\_\_\_ Professional consultations, research, law enforcement, and payment.

\_\_\_\_\_ Permission to Dr. Nancy Bouchard to use any x-rays or photos in continuing education courses and blogs. My name can/will be hidden.

\_\_\_\_\_ Permission to Dr. Nancy Bouchard to use x-rays or photos on her Facebook and web page. My name can/will be hidden.

**Acknowledgement of Receipt of Privacy Practices**

I have been given an opportunity to read the office’s Notice of Privacy Practices. If I wish, I can obtain a hard copy for my records.

I have had the opportunity to read this form, ask questions, and have had my questions answered to my satisfaction.

I have the right to revoke my consent to treatment and my disclosure of health information.

I have the right to a copy of this form.

\_\_\_\_\_ **Print Name of Patient**

\_\_\_\_\_ **Date**

\_\_\_\_\_ **Print Name of Person Financially Responsible / Parent / Guardian**

\_\_\_\_\_ **Signature of Person Financially Responsible / Parent / Guardian**

## Patient Rights and Responsibilities Form

### **Patients have the right:**

1. To be treated humanely, with dignity, and respect.
2. To not be discriminated against due to race, religion, ethnicity, sexual orientation, or disability or health condition.
3. To receive treatment appropriate to your dental condition.
4. To have diagnosis and treatment explained in understandable terms.
5. To participate in the formulation and revision of the treatment plan.
6. To refuse treatment, request another dentist or hygienist, or seek a referral outside of the practice.
7. To access your dental record as deemed appropriate by the dentist or hygienist.
8. To receive services that adhere to the principles of confidentiality and privacy except for the following specialized circumstances:
  - a. When circumstances place the patient's welfare or that of others in immediate danger.
  - b. When disclosures made by the patient raises the suspicion of child physical, mental, or sexual abuse or neglect, or if an adult discloses an allegation of abuse in their childhood. In this situation, the law requires a report be made to the appropriate agency, usually Social Services.
  - c. When a court order requires testimony or release of patient's records.
  - d. In a circumstance where the dentist or hygienist determines that consultation within the practice is needed in order to provide optimal treatment, in which case the utmost discretion will be used to insure privacy.

### **Patients have the responsibility:**

1. To know the benefits and exclusions of your insurance coverage and to provide us with current insurance information.
2. To make regular and prompt payments for services rendered.
3. To keep scheduled appointments. Patients will be charged for missed appointments or cancellations for which 24 hour notice has not been given.
4. To follow the mutually agreed upon treatment plan.
5. To be open and honest in sessions.
6. To report any safety concerns or abuse allegations to your dentist or hygienist.
7. To discuss with your dentist or hygienist any concerns about treatment, including the desire to terminate treatment.

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Print Name of Patient / Parent / Guardian

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Signature